

**MINE HILL BOARD OF EDUCATION
42 CANFIELD AVENUE
MINE HILL, NJ 07803**

SCHOOL PRINCIPAL: 2021-22 EMPLOYMENT CONTRACT

ARTICLE I – AGREEMENT

It is hereby agreed by and between the Board of Education of the Township of Mine Hill School District, (hereinafter called “Board”) with offices at Canfield Avenue School, 42 Canfield Avenue in Mine Hill, New Jersey, and Adam Zygmunt (hereinafter called “Principal”) that the said Board in accordance with its actions found in the minutes of the meeting held on May 24, 2021 did employ the said Adam Zygmunt, residing at 10 Midway Court in Rockaway, New Jersey 07866, as Principal for the Canfield Avenue School. Both parties agree that said employee shall perform the duties of Principal in and for the district as prescribed by the laws, rules, regulations of the State of New Jersey and by the policies, rules, and regulations made there under by the Board and any amendments thereto that may hereinafter become effective during the term of the Agreement, subject, however to the provisions of this Agreement.

ARTICLE II – DURATION

This Agreement is effective beginning July 1, 2021 through June 30, 2022.

ARTICLE III – SALARY

The Principal’s twelve (12) month salary for the length of this agreement will be \$141,161 (One hundred thirty-six thousand seven hundred eighty-four dollars).

ARTICLE IV – CERTIFICATION AND RESPONSIBILITIES

- A. Certification
The Principal shall maintain a current School Principal certificate issued by the New Jersey Department of Education. In the event the Principal’s certificate issued by the Department of Education is revoked, this contract is null and void as of the date of the certificate revocation. The Principal further agrees to comply with all other legal requirements with respect to his employment as a Principal.

- B. Responsibilities
In consideration of the employment, salary, and fringe benefits established herein, the Principal hereby agrees to carry out and faithfully perform the duties of the office according to the job description of the Board, and in accordance with the laws of the State of New Jersey, the rules and regulations adopted by the State Board of Education, existing Board policies, and those adopted by the Board in the future.

- C. Outside Professional Activities
The Principal shall devote his full-time attention and energy to the business of the administration of the Canfield Avenue School.

ARTICLE V – MEDICAL BENEFITS

- A. The Employee will contribute toward the cost of the health benefits premium in accordance with the provisions of Chapter 78, P.L.2011. The board will pay the balance cost of medical, dental, prescription and other health insurance coverage’s, if any, as are currently in existence or hereafter adopted in the District.

ARTICLE VI – PROFESSIONAL DEVELOPMENT

- A. Professional Conferences

owe any advanced days, either in time or remuneration at the discretion of the Superintendent. All vacation arrangements must have prior approval of the Superintendent.

- B. In the event that the Principal is unable to take his full vacation as agreed to with the Superintendent, he may bank up to five (5) vacation days that must be used the following school year.
- C. Upon the termination of employment of a covered employee, all earned vacation days and carry-over vacation shall be paid for a rate of 1/260th of that employee's annual salary. This benefit is payable to the estate of a deceased employee.
- D. The Principal shall be entitled to take vacation days only when school is closed for students unless otherwise specifically granted by the Superintendent.
- E. No vacation time may be taken during the five (5) day period immediately preceding the opening of school in September.
- F. The Superintendent shall have the discretion to grant vacation time during the school year and during the aforementioned excluded period for exceptional circumstances.

ARTICLE XI – WORK YEAR

The Principal will follow the annual work calendar established by Board Policy for twelve-month employees and is entitled to take the holidays as outlined in this policy. When school is closed due to inclement weather, the Principal will not be expected to report to work.

ARTICLE XIII – TERMINATION OF EMPLOYMENT

The Board retains its right, at any time, to terminate this contract by giving the Principal sixty (60) calendar days' notice in writing of its election to terminate the contract or pursuant to state statutes and regulations. Under no circumstances will the Principal terminate this agreement prior to June 30, 2022.

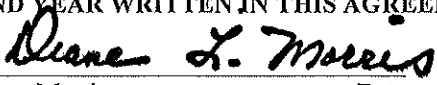
ARTICLE XIII – COMPLETE AGREEMENT/CONFLICTS/SAVINGS

This employment contract embodies the entire agreement between the parties hereto and cannot be varied except by written agreement of the undersigned parties.

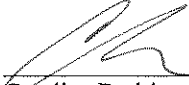
In the event of any conflict between the terms, conditions and provisions of the Board's Policies or any permissive state or federal law, then, unless prohibited by law, the terms of the employment contract shall take precedence over the contrary provisions of the Board's Policy or any such permissive law during the term of the contract.

If during the term of the employment contract, it is found that a specific clause of the employment contract is contrary to federal or state law, the remainder of the employment contract not affected by such a ruling shall remain in force.


WITNESS HEREOF, THE PARTIES HERETO HAVE CAUSED THIS AGREEMENT TO BE SIGNED BY THE BOARD SECRETARY, THE APPROPRIATE EMPLOYEE, AND THE BOARD HAS CAUSED THIS AGREEMENT TO BE SIGNED BY THE PRESIDENT, ALL ON THE DAY AND YEAR WRITTEN IN THIS AGREEMENT.




Diane Morris, Date
Board President



Carolina Rodriguez, 7/12/21 Date
Business Administrator/Board Secretary



Adam Zygmunt, Principal 7/12/21 Date



Witness 7/12/21 Date

**EXTRACT FROM THE MINUTES OF A MEETING OF
The Mine Hill Township Board of Education
Mine Hill, New Jersey
AS RECORDED IN THE OFFICIAL MINUTE BOOK**

The Board of Education of the Mine Hill Township School District in the County of Morris, New Jersey convened in Public Session on June 7, 2021, conducted in person and virtually.

The following members of the Board of Education present at the time of this action were: Jennifer Antoncich, Katie Bartnick, Peter Bruseo, Diane Morris and Srinivasa Rajagopal.

The following members of the Board of Education absent were: Brian Homeyer and Jennifer Waters.

On a motion by Srinivasa Rajagopal and seconded by Katie Bartnick the following resolution was adopted by the Board of Education:

16. PERSONNEL *Committee of a whole*

New Personnel employment appointments are contingent upon the required state and federal criminal history background checks in accordance with N.J.S.A. 116, P.L. 1986, and

BE IT FURTHER RESOLVED that the Board submit to the County Superintendent, as required, applications for emergency hiring and the applicant's attestations that they have not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et.seq. N.J.S.A. 18A:39-17 et.seq. or N.J.S.A. 18A:6-4.13 et.seq.

- b. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the **Principal Employment Contract for Adam Zygmunt for the 2021-2022 school year.** (Available for review in the business office).

Roll Call Vote – 4 Yes - 1 Abstained – Motion Carried

STATE OF NEW JERSEY}
COUNTY OF MORRIS}

I, Carolina Rodriguez, Secretary of the Board of Education for the Mine Hill Township School District, in the County of Morris, State of New Jersey, hereby certify that the attached extract from the minutes of the meeting of the Board of Education duly called and held on the date indicated has been compared by me with the original minutes as officially recorded in my office in the Minutes Book of said Mine Hill Township School District; and is a true, complete copy thereof and of the whole of said original minutes so far as the same relate to the subject matter referred to in said extract in witness I have hereunto set my hand and affixed the corporate seal of said Mine Hill Township School District.

Date: 6/23/21
(Affix Seal)



Carolina Rodriguez, Board Secretary